

How to Map a 'Lost' Network Drive

1. Open My Computer
Windows Vista or 7: Click START, select Computer
2. Disconnect incorrect network drives – Example: Users on 'whs' instead of gworden on 'whs'
 - A. Right mouse-click the incorrect drive and select Disconnect OR
 - B. Click Tools > Disconnect Network Drive
3. Click 'Map Network Drive'
4. Choose the correct drive designation
 - A. For your user S: drive, select S
 - B. For Skyward, select T:
5. Enter the folder path to your missing network drive

The path to your network (S:) drive is:
\\YourCampusName\User\YourUserName
Example: \\crockett\users\gworden

The path to your Skyward network drive is:
[\\skyward-rpt1\skyward](#)

6. Ensure Reconnect At Logon is selected
7. Click Finish

